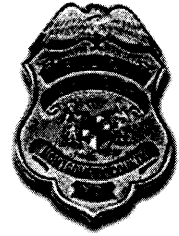




**EMPLOYMENT APPLICATION**  
**DEPARTMENT OF POLICE POSITIONS ONLY**  
**OFFICE OF HUMAN RESOURCES**  
101 Monroe Street, 7th Floor, Rockville, Maryland 20850  
(240) 777-5000 - TTY: (240) 777-5126



It is the policy and practice of Montgomery County to select new employees and to promote current employees based on qualifications only, without regard to race, religion, color, national origin, sex, marital status, age, sexual orientation, disability or any other protected categories as defined by law. Each applicant appointed to a merit system position must meet all the requirements of that position. Such requirements may include successful completion of a verbal or written examination, a medical examination, and a confidential investigation, as well as the submission of certain documents.

You **MUST** use one application for each job

Police Officer Candidate ☐ Police Telecommunicator ☐ Crossing Guard ☐ Police Services Assistant ☐

Requisition Number: \_\_\_\_\_

**I. PERSONAL DATA**

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Primary Phone (\_\_\_\_\_) \_\_\_\_\_ Secondary Phone (\_\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

**Veterans Preference:** Montgomery County reserves the right to require and/or obtain the complete verification of all information and the right to the final determination of eligibility for veteran's credit. Prior to appointment to a Merit system position, eligible veterans will be required to submit a copy of Form DD 214 for verification of military discharge information.

Are you claiming veteran's preference? Yes ☐ No ☐ (If yes, you must answer the questions below)

Have you been a resident of the State of Maryland for at least five (5) consecutive years preceding the date of your application for employment? Yes ☐ No ☐

Were you honorably discharged from any branch of the US armed service after serving at least one hundred and eighty (180) days of active duty? Yes ☐ No ☐

Were you separated from active duty in any branch of the US armed services within five (5) years preceding the date of your application for employment? Yes ☐ No ☐

Were you separated from active duty in any branch of the US armed services as a function of normal military retirement procedures? Yes ☐ No ☐

Were you previously appointed to a Merit System position with Montgomery County Government based on priority consideration as an eligible veteran? Yes ☐ No ☐

**II. GENERAL INFORMATION - ALL APPLICANTS**

Have you ever been employed by Montgomery County Government? Yes ☐ No ☐

If yes, have you had a break in service of 5 or more years? Yes ☐ No ☐

Have you ever applied for a position with Montgomery County Police? Yes ☐ No ☐ Date: \_\_\_\_\_

Do you type 25 wpm: Yes ☐ No ☐

Do you have one year of work experience involving public contact? Yes ☐ No ☐

*Highest level of education completed?*

High School Diploma or GED ☐ College-Freshman Year ☐ 60 Credit hrs or 90 qtr. hrs ☐  
Associates Degree or College-Sophomore Year ☐ College-Junior Year ☐ Bachelor's Degree ☐  
Post Bachelor's Studies ☐ Masters Degree ☐ Post Masters Studies ☐ Doctorate (PhD, MD, JD, etc.) ☐

*How did you hear about us?*

Career Fair ☐ County Employee ☐ Employee Bulletin ☐ Internet ☐ Job Recording ☐  
Newspaper/Magazine/Journal ☐ Poster ☐ Other ☐ \_\_\_\_\_

Please further qualify your selection for how you heard about us? (i.e. Specific Newspaper, Web Site, etc.) \_\_\_\_\_

### III. VOLUNTARY SELF-IDENTIFICATION

**Optional EEO Information:** As a part of our EEO & Diversity Management Program, we are required to maintain workforce statistics by race/ethnicity and gender. Submission of this information is voluntary and is kept confidential. EEO information will not be used for consideration in the selection process.

**Race:** American Indian ☐ Asian/Pacific Islander ☐ Black ☐ Hispanic ☐ White ☐

**Gender:** Male ☐ Female ☐

### IV. POSITION SPECIFIC INFORMATION

Valid Driver's License Number: \_\_\_\_\_

Issuing State: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Are you a U.S. Citizen? Yes ☐ No ☐

Have you ever been dismissed or asked to resign from any position? Yes ☐ No ☐

Have you ever been convicted of a felony? Yes ☐ No ☐

### V. INTERNAL EMPLOYEES ONLY

Current Employment Status: Permanent ☐ Temporary ☐ Original Hire Date: \_\_\_\_\_

I am applying for: Non-competitive reappointment ☐ Promotion (Higher grade) ☐ RIF Priority ☐

Seasonal ☐ Temporary ☐ Transfer (Same grade) ☐ Voluntary Demotion ☐

Signature of Applicant: \_\_\_\_\_ Date Signed: \_\_\_\_\_

Revised 8/2004